Wedding Building Use Policy
Member - Wamego First United Methodist Church

Members Name _____

Bride _____ Groom _____

Wedding Date/Timeframe Needed _____

Rehearsal Date/Timeframe Needed _____

Please check rooms needed:
Fellowship Hall ($100) _____
Kitchen ($100) _____
Multi-Purpose Room ($25) _____
Sanctuary ($250) _____
Other rooms (please list) _____

Services:
Pastor Services ($250 - Rehearsal & Service; Premarital Counseling)
Wedding Coordinator ($125)
Janitorial Services ($75)

Optional Services:
Trained Sanctuary Sound System Operator ($75) _____ (Required if using the sound system)
Organist (price dependent upon services required) _____

A Refundable Deposit of $150 due when securing the date on the church calendar.
If cancellation occurs, there will be a $25 retaining fee. If property is damaged, the bride/groom will be billed for amount due less deposit. Deposit will be refunded if facility is left undamaged as determined by the Wamego First United Methodist Church.

We ask that:

1. No alcoholic beverages or tobacco of any kind may be brought into or served on any part of the church property.
2. All fees are to be paid to the church office prior to the wedding rehearsal.
3. All personal items must be removed immediately following the wedding ceremony.

Responsible party will be liable and responsible for, and will indemnify and hold Wamego First United Methodist Church harmless from and against any and all damages done to the property or any portion thereof, and will further indemnify and hold the Church harmless from and against any and all damage or injury to any person while a guest of the responsible party in the Church facilities or any part thereof.

_____

Signature of Responsible Party **Date**

_____

Contact information of Responsible Party **Telephone Numbers**

_____

Wedding Coordinator **Date**